



AC UNITED FOOTBALL CLUB INC

RULES

Adopted at AGM – 1 November 2017

**AC UNITED FOOTBALL CLUB INC RULES
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NAME

- Rule (1) The name of the Club shall be AC UNITED FOOTBALL CLUB INCORPORATED. This document replaces all previous Rules and By-Laws.
- Rule (2) This document will be sued in conjunction with the rules and by-laws of the Southern District Soccer Football Association Incorporated ('SDSFA') and their association with the governing bodies of soccer being Football NSW, the New South Wales Amateur Soccer Federation and their alignment with Football Federation Australia through FIFA.

DEFINITIONS

- Rule (3) In these rules, except in so far as the context or subject matter otherwise indicates or requires
- “Ordinary Member” means any person over the age of eighteen (18) years who has been admitted to the Club in accordance with these rules;
- “Junior Member” means any person who has not attained the age of eighteen (18) who is currently registered (or to be registered by the Club) to play soccer for the Club
- “Life Member” means those persons who have been admitted to, life membership of the Club in accordance with these rules.
- “Club” means the AC United Football Club Inc.
- “The Committee” or “Management Committee” means the Committee of the Club elected and holding office from time to time in accordance with this Constitution;
- “Secretary” means
- (a) The person holding office under these rules as secretary of the Club; or
 - (b) Where no such person holds that office – the public officer of the Club
- “Public Officer” means the person who is for the time being the public officer of the Club under this Act.
- “Special General Meeting” means a general meeting of the Club other than an annual general meeting or regular general meeting;
- “Ordinary General Meeting” means such regular general meeting of the Club other than an annual general meeting or regular general meeting;
- “Registration” means the acceptance by the SDSFA (or Football NSW) of a registration application duly submitted by the Club for registration of a player, coach, committee member, PTAR or Ground Marshall to play, coach, manage or as the case may be for the Club.
- “Registered player, coach or manager” see meaning of “registration”.
- “In Writing” means, unless otherwise specified any form of written correspondence in any form including electronic (email), website, post, fax, hand, mobile phone text message (SMS), or Social Media.
- “The Act” means the Association Incorporation Act, 1984.
- “The Regulation” means the Association Incorporation Regulation, 1989.
- Rule (4) In these rules –
- (a) Any reference to the masculine gender or female gender shall, where consistent with the text of these rules, include the other gender;
 - (b) The financial year shall commence on 1st October and end on 30th September, each year.
 - (c) A reference to a function includes a reference to power, authority and duty; and
 - (d) A reference to the exercise of a function includes, where a function is a duty, a reference to the performance of the duty.
- Rule (5) The provisions of the Interpretation Act, 1897, apply to and in respect of these rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

OBJECTIVES

- Rule (6) The AC United Football Club (“the Club”) is an incorporated entity established to function as a body to foster and develop the game of soccer including the organising and managing of teams for competitive and social play.
- Rule (7) Specifically, the objects for which the Club operates include:
- To encourage and promote the game of soccer for all that seek to play (particularly children), irrespective of skills, abilities, gender, race, religion and any other characteristic.
 - To encourage sportsmanship, teamwork and fitness as well as individual skills development.
 - To provide an organizational body through which Members may participate in the Soccer activities conducted by such other organisations/bodies as may be recognized and approved by the Committee and/or the Club.
 - To encourage district and other representation and development to higher levels of soccer.
 - To encourage club spirit.
 - To encourage general youth development.
 - To enter into any contracts, agreements and/or arrangements to further these Objects of the Club.
- Rule (8) The Club shall do all such things necessary to implement and enforce any decisions of the Southern Districts Soccer Football Association Incorporated and Football NSW and affiliated or any controlling soccer bodies, where relevant, relating to any player, official, person or club who is a member of the Club or seeks to be a member of the Club.

CLUB COLOURS AND EMBLEM

- Rule (9) The main playing colours of the Club shall be emerald green, royal blue and white.
- Rule (10) The official emblem of the Club shall be a design as or similar to that shown in Annexure 1

MEMBERSHIP - GENERAL

- Rule (11) The number of members of the Club is unlimited.
- Rule (12) No person may, whether by himself or his nominee or otherwise, hold more than one membership in the Club and no member may have more than one vote *in any election or at any meeting* of the Club.
- Rule (13) The membership of the Club shall consist of the following classes of members –
- (a) Ordinary members;
 - (b) Life members; and
 - (c) Honorary members

ORDINARY MEMBER

- Rule (14) A person is qualified to be an **Ordinary Member** of the Club if, but only if –
- (a) The person is a person referred to in section 15 (1) (a), (b) or (c) of the Act and has **not** ceased to be a member of the Club at any time after incorporation of the Club under the Act; or
 - (b) The person was a member of the Club prior to the change in these Rules and has not ceased to be a member of the Club at any time after the changes to these Rules; or
 - (c) The person is a player, coach, manager or an assistant coach or manager, registered with or appointed by the Club provided the person has attained the age of eighteen (18) years; or
 - (d) The person is a parent, legal representative or guardian of a registered player of the Club under the age of eighteen (18) years; or
 - (e) The person is natural person who has attained the age of eighteen (18) years and has demonstrated to the Committee distinguished or special service to soccer and/or the Club.
- Rule (15) For the purposes of determining who is an **Ordinary Member** of the Club:
- (a) Any registration form of a prospective or existing player of the Club under eighteen (18) years of age shall require that a person as defined in Rule 14 (d) hereof be nominated on the registration form as the Ordinary Member;
 - (b) A family consisting of a parent or parents or legal representatives or guardian of a Junior Member shall nominate only one person as the Ordinary Member;
 - (c) Any registration form of a prospective or existing Coach, Manager, or Assistant Coach of the Club shall require that person to nominate on the registration form as seeking to be Ordinary Member, if he/she is not already.
- Rule (16) In the event that a parent or guardian applies for registration for more than Junior Member (being a member of that parent or guardian’s family) and such applications are processed by the Committee then the parent or guardian or parents and guardians as the case may be may nominate another person (being a parent or guardian) to be a member provided that only a maximum of two (2) parents/guardians are members from the same family.

- Rule (17) The Committee may, in its absolute discretion, refuse to process an application and register the player if:
- (i) It determines from any past conduct of the parent or guardian of the player, in the case of the Junior Member, or the player whether a Junior Member or otherwise) that the parent or guardian or the player is likely to breach this Constitution or any Code of Conduct by the Club or the SDSFA if the player is registered;
 - (ii) The player is otherwise, in the Committee's determination, unfit to play;
 - (iii) The player is otherwise, in the Committee's determination, unfit to be a player for the Club.

LIFE MEMBER

- Rule (18) A **Life Member** shall be any member who shall be elected as such by a two-thirds majority of those present at any general meeting of the club and shall hereafter be entitled to all privileges (including entitlement to vote and take part in the management of the Club) as an ordinary member of the Club without paying the annual subscription or any special payment for such Life Membership.
- Rule (19) Provided that no member shall be elected a Life Member unless he has been a member for a continuous period of not less than five (5) years and has rendered exceptional service to the Club.
- Rule (20) Not more, than two (2) Life Members shall be elected in any on financial year.
- Rule (21) Each nomination being put to a separate vote must attain a two-thirds majority to be elected.
- Rule (22) Nominations for Life Membership with proposers and seconders remarks will only be accepted up to 21 days before the Annual General Meeting.
- Rule (23) In the event there being more than two nominations for Life Membership the committee will select the two (2) to be proposed for election by the members at the Annual General Meeting.

HONORARY MEMBERS AND PATRON

- Rule (24) **Honorary Membership** may be granted by the Committee to any person visiting from overseas or interstate, or any prominent citizen or sportsperson, or a member of Federal, State or Local Government.
- Rule (25) The Honorary Member shall be afforded all the privileges enjoyed by members, without paying fees.
- Rule (26) Honorary Membership is not transferable.
- Rule (27) A person is qualified to be a Patron if, but only if, he is a natural person who has attained the age of eighteen (18) years and:
- (a) Has been nominated for election as a patron, and such nomination has been recommended by the Committee; and
 - (b) Has been elected as a Patron by a two-thirds majority of those present and voting at an Annual General Meeting.
- Rule (28) A Patron shall not be entitled to any rights and/or privileges of an Ordinary Member, and shall not pay any Annual Fees.

NOMINATION FOR MEMBERSHIP

- Rule (29) An application for membership must:
- (a) Be in writing on the form prescribed from time to time by the Committee, from the applicant or its nominated representative and lodged with the Club;
 - (b) Comply with such membership requirements as may be set down in these rules and the By-Laws from time to time (if any); and
 - (c) Be accompanied by the appropriate fee, if any.
- Rule (30) The Committee may accept or reject an application and shall not be required or compelled to provide any reason for such acceptance or rejection.
- Rule (31) Where the Committee determines to approve a nomination for membership, the secretary shall at the time of notification also request the nominee to pay within the period of 28 days after receipt by the nominee of the notification the sum payable under these rules by a member as entrance fee and annual subscription.
- Rule (32) If a player is registered with the Club then:
- (a) If the player is over eighteen (18) years then he is taken to have been accepted as an Ordinary Member of the Club on registration;
 - (b) If the player is under eighteen (18) years then the parent or guardian whose name is recorded on the registration form as the proposed member shall be taken to be accepted as an ordinary member on registration.
- Rule (33) Subject to Rule (15), a coach or manager registered with the Club and over eighteen (18) years must submit an application to be an ordinary member of the Club on registration.
- Rule (34) Where the Committee rejects an application the Club shall refund any fees forwarded with the application and the application shall be deemed rejected by the Club.

WHEN MEMBERSHIP ENDS

- Rule (35) A person ceases to be a member of the Club if the person:
- (a) Dies; or
 - (b) Resigns that membership; or
 - (c) Is expelled from the Club; or
 - (d) Ceases to be a player, coach, manager or assistant coach or manager for the Club whether by de-registration or otherwise;
 - (e) In the case of a parent or guardian, the player ceases to be a player for the Club whether by de-registration or otherwise;
 - (f) Fails to pay the annual membership fee or registration fee within one month from the date upon which that fee becomes payable in accordance with these rules or the Club's by-laws.
- Rule (36) A member may resign from the Club by giving a written notice of resignation to the secretary.
- Rule (37) The resignation takes effect on:
- (a) The day and at the time the notice is received by the secretary; or
 - (b) If a later day is stated in the notice – the later day.
- Rule (38) Otherwise membership of the Club shall expire on the last day of registration as determined by the SDSFA. Membership shall be deemed to have been continuous where:
- (a) At the absolute discretion of the Management Committee:
 - (i) A member renews membership, within 12 month of membership lapsing, or
 - (ii) A member takes leave of absence for District Representative purposes, or
 - (iii) Takes leave of absence of 12 months or more, for any reason, provided the member does not register with any other equivalent club during this period.
 - (b) Where a player has taken leave of absence under this Rule, each year of service leading up to the period of absence shall be included for the purpose of determining continuous service for the purpose of award recognition.
- Rule (39) Where an ordinary member of the Club ceases to be a member, the secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be an ordinary member.

MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE

- Rule (40) A right, privilege or obligation which a person has by reason of being a member of the Club;
- (a) Is not capable of being transferred or transmitted to another person; and
 - (b) Terminates upon cessation of the person's membership.

REGISTER OF MEMBERS

- Rule (41) The public officer of the Club shall establish and maintain a register of members of the Club specifying the name and address of each person who is a member of the Club together with the date on which the person became a member.
- Rule (42) The register of members shall be kept at the principal place of administration of the Club and shall be open for inspection, free of charge, by any member of the Club at any reasonable hour.

FEES, SUBSCRIPTIONS, ETC

- Rule (43) The membership joining fee and annual membership fee for each class of membership;
- (a) Is the amount decided by the Committee from time to time; and
 - (b) Is payable when, and in the way, the Committee decides.
- Rule (44) An Ordinary Member who fails to pay his Annual Fee in accordance with the time frame set in Rule (38) shall thereafter cease to be a Member.
- Rule (45) A Life Member or Patron shall not pay to the Club an Annual Membership fee.

MEMBERS' LIABILITIES

- Rule (46) The liability of a member of the Club to contribute towards they payment of the debts and liabilities of the Club or the costs, charges and expenses of the winding up of the Club is limited to the amount, if any, unpaid by the member in respect of membership of the Club as required by Rule (43).

DISCIPLINING MEMBERS

- Rule (47) The Committee may reprimand, caution, fine, suspend, or expel a member if the member:
- (a) Is convicted of an indictable offence; or
 - (b) Does not comply with any of the provisions of these rules; or
 - (c) Conducts himself or herself in a way considered to be injurious or prejudicial to the character or interests of the Club.
- Rule (48) Before the Committee terminates a member's membership, the Committee must give the member a full and fair opportunity to show why the membership should not be terminated.
- Rule (49) If, after considering all representations made by the member, the Committee decides to terminate the membership, the secretary must give the member a written notice of the decision.
- Rule (50) Provided that at least six (6) days before the meeting of the Committee at which a resolution to reprimand and/or fine and/or suspend and/or expel such member or any combination thereof is put the member shall have had notice in writing of such meeting and of what is alleged against him and that he shall at such meeting and before the passing of such resolution have had an opportunity of giving orally or in writing any explanation or defence he may think fit and provided further that no member shall be expelled from the Club unless the resolution for his expulsion is passed by a majority of two-thirds of those Committee Members present and voting.

RIGHT OF APPEAL OF DISCIPLINED MEMBER

- Rule (51) A member may appeal to the Club in general meeting against a resolution of the Committee which is passed to suspend or expel the member, within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
- Rule (52) Upon receipt of a notice from a member under Rule (51), the secretary shall notify the Committee which shall convene a general meeting of the Club to be held within 21 days after the date on which the secretary received the notice.
- Rule (53) At a general meeting of the Club convened under Rule (51):
- (a) No business other than the question of the appeal shall be transacted.
 - (b) The Committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and
 - (c) The members present shall vote on the question of whether the resolution should be confirmed, revoked or varied;
 - (d) Voting shall be conducted on a show of hands unless the meeting resolves by ordinary majority to conduct a secret ballot.

MANAGEMENT COMMITTEE

- Rule (54) The Committee shall be called the Management Committee of the Club and, subject to the Act, the Regulation and these rules and to any resolution passed by the Club in general meeting:
- (a) Shall control and manage the affairs of the Club;
 - (b) May exercise all such functions as may be exercised by the Club other than those functions that are required by these rules to be exercised by a general meeting of members of the Club;
 - (c) Has power to perform all such acts and do all such things as appear to the Committee to be necessary or is desirable for the proper management of the affairs of the Club;

CONSTITUTION AND MEMBERSHIP

- Rule (55) Subject in the case of the first members of the Management Committee to section 21 of the Act, the Management Committee is to consist of 15 ordinary members of the Club each of whom is to be elected at the Annual General Meeting of the Club.
- Rule (56) The Management Committee of the Club are to be a:
- (a) President
 - (b) Vice President
 - (c) Treasurer
 - (d) Registrar
 - (e) Secretary
 - (f) And 10 other members appointed at an Annual General Meeting and hold such other positions as deemed appropriate from time to time by the Management Committee.
- Rule (57) Each member of the Management Committee is, subject to these rules, to hold office until the conclusion of the Annual General Meeting following the date of the member's election, but is eligible for re-election.
- Rule (58) In the event of a casual vacancy occurring in the membership of the Management Committee, the Management Committee may appoint a member of the Club to fill the vacancy and the member so appointed is to hold office, subject to these rules, until the conclusion of the Annual General Meeting next following the date of the appointment.

ELECTION OF COMMITTEE MEMBERS

- Rule (59) Nominations of candidates for election as members of the Management Committee:
- (a) Must be made in writing, signed by 2 ordinary members of the Club and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and
 - (b) Must be delivered to the secretary of the Club at least 7 days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- Rule (60) If insufficient nominations are received to fill all vacancies on the Management Committee, the candidates nominated are taken to be elected and further nominations are to be received at the Annual General Meeting.
- Rule (61) If insufficient further nominations are received, any vacant positions remaining on the Management Committee are taken to be casual vacancies.
- Rule (62) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- Rule (63) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- Rule (64) The ballot for the election of members of the committee is to be conducted at the Annual General Meeting by secret ballot, and in such an event, two scrutineers shall be appointed at the meeting.
- Rule (65) Each position shall be elected by the Committee members at the first Management Committee meeting. Each Committee Member shall perform to capacity and to the best of their ability for the betterment of the Club.

CASUAL VACANCIES

- Rule (66) For the purposes of these rules, a Casual Vacancy in the office of a member of the Committee occurs if the member:
- (a) Dies, or
 - (b) Ceases to be a member of the Club; or
 - (c) Becomes an insolvent under administration within the meaning of the Corporations Act 2001 of the Commonwealth; or
 - (d) Resigns office by notice in writing given to the secretary; or
 - (e) Is removed from office under Rule (67), or
 - (f) Becomes a mentally incapacitated person; or
 - (g) Is absent without the consent of the Committee from 3 consecutive meetings of the Committee.

REMOVAL OF COMMITTEE MEMBER

- Rule (67) The Club in general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- Rule (68) Any Committee member deemed guilty of conduct unbecoming or detrimental to the interests of the Club may be suspended from their position by the Committee.
- Rule (69) If a member of the Committee to whom a proposed resolution referred to in Rule (67) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representation be notified to the members of the Club, the secretary or the president may send a copy of the representations to each member of the Club or, if the representations are not so sent, the member is entitled to require the representations be read out at the meeting at which the resolution is considered.

MEETINGS AND QUORUM

- Rule (70) The Committee must meet at least 6 times in each period of 12 months at such place as the Committee may determine.
- Rule (71) The Committee may adopt additional meeting procedures such as time limits of meetings that it determines necessary from time to time for the efficient and effective running of its meetings provided they do not conflict with these rules.
- Rule (72) Additional meetings of the Committee may be convened by the President or Executive Committee, if any.
- Rule (73) Oral or written notice of a meeting of the committee must be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the Committee) before the time appointed for the holding of the meeting.
- Rule (74) Notice of a meeting given under rule (73) must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the Committee members present at the meeting unanimously agree to treat as urgent business.

- Rule (75) Any eight (8) members of the Committee constitute a quorum for the transaction of the business of a meeting of the committee provide at least one member holds a position nominated under Rule (56) (a) to (e).
- Rule (76) No business to be transacted by the Committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- Rule (77) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- Rule (78) At a meeting of the management Committee:
 (a) The president or, in the president's absence, the Vice President is to preside; or
 (b) If the President and Vice President are absent or unwilling to act, such one of the remaining members of the Committee as may be chosen by the members present at the meeting is to preside.

DELEGATION BY MANAGEMENT COMMITTEE TO SUB-COMMITTEE

- Rule (79) The Management Committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the club as the Committee thinks fit) the exercise of such of the functions of the Committee are specified in the instrument, other than:
 (a) This power of delegation, and
 (b) A function which is a duty imposed on the Committee by the Act or by any other Law.
- Rule (80) A Function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- Rule (81) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- Rule (82) Despite any delegation under this rule, the Management Committee may continue to exercise any function delegated.
- Rule (83) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Management Committee.
- Rule (84) The Management Committee may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- Rule (85) A sub-committee shall report its actions to the next Management Committee Meeting or the next most practicable meeting.
- Rule (86) A sub-committee may meet and adjourn, as it thinks proper.
- Rule (87) Sub-committee members must be members of the Club.

EXECUTIVE COMMITTEE

- Rule (88) The Management Committee may appoint an Executive Committee consisting of as many members of the Management Committee as it thinks fit from time to time.
- Rule (89) The Executive Committee shall be empowered to deal with all matters of urgency in the interests of the Club and other functions specifically delegated to it from time to time by the Management Committee.
- Rule (90) Any Executive Committee appointed by the Management Committee is a sub-committee of the club.
- Rule (91) The Executive Committee shall report its actions to the next Management Committee meeting.

VOTING AND DECISIONS

- Rule (92) Questions arising at a meeting of the Management Committee or any sub-committee appointed by the Management Committee are to be determined by a majority of the votes of members of the Committee or sub-committee present at the meeting.
- Rule (93) Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- Rule (94) Subject to having a quorum, the Management Committee may act despite any vacancy on the Committee.
- Rule (95) Any act or thing done or suffered, or purporting to have been done or suffered, by the Committee or by a sub-committee appointed by the Management Committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the Management Committee or sub-committee.

ANNUAL GENERAL MEETING – HOLDING OF

- Rule (96) With the exception of the first Annual General Meeting of the Club, the Club must, at least once in each calendar year and within the period of four (4) months after the expiration of each financial year of the Club, convene an Annual General Meeting of its members.
- Rule (97) The Club must hold its first Annual General Meeting:
(a) Within the period of eighteen (18) months after its incorporation under the Act; and
(b) Within the period of six (6) months after the expiration of the first financial year of the Club.
- Rule (98) Rules (96) and (97) have effect subject to any extension or permission granted by the Direct General under section 26(3) of the Act.

ANNUAL GENERAL MEETINGS – CALLING OF AND BUSINESS AT

- Rule (99) The Annual General Meeting of the club is, subject to the Act and to Rule (96), to be convened on such date and at such place and time as the Committee thinks fit.
- Rule (100) In addition to any other business which may be transacted at an Annual General Meeting, the business of an Annual General Meeting is to include the following:
(a) To confirm the minutes of the last preceding Annual General Meeting and of any Special General Meeting held since that meeting;
(b) To receive from the Committee reports on the Activities of the Club during the last preceding financial year;
(c) To elect office-bearers of the Club and ordinary members of the Committee;
(d) To receive and consider the statement which is required to be submitted to members under section 26(6) of the Act.
- Rule (101) An Annual General Meeting must be specified as such in the notice convening it.

SPECIAL GENERAL MEETINGS – CALLING OF

- Rule (102) The Committee may, whenever it thinks fit, convene a special general meeting of the Club.
- Rule (103) The Committee must, on the requisition in writing of at least 5 per cent of the total number of members, convene a special general meeting of the Club.
- Rule (104) A requisition of members for a special general meeting:
(a) Must state the purpose or purposes of the meeting, and
(b) Must be signed by the members making the requisition, and
(c) Must be lodged with the secretary, and
(d) May consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- Rule (105) If the committee fails to convene a Special General Meeting to be held within 1 month after that date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a Special General Meeting to be held not later than 3 months after that date.
- Rule (106) A Special General Meeting convened by a member or members as referred to in Rule (107) must be convened as nearly as is practicable in the same manner as general meetings are convened by the committee and any member who consequently incurs expenses is entitled to be reimbursed by the association for any expense so incurred.

GENERAL MEETING - NOTICE

- Rule (107) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Club, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- Rule (108) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Club, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under Rule (107), the intention to propose the resolution as a special resolution.
- Rule (109) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under Rule (100).
- Rule (110) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

GENERAL MEETING - PROCEDURE

- Rule (111) No item of business is to be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- Rule (112) Eight (8) members present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- Rule (113) If within half an hour of after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
- (a) If convened on the requisition of members, is to be dissolved, and
 - (b) In any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- Rule (114) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least three (3)) is to constitute a quorum.

GENERAL MEETING – PRESIDING MEMBER

- Rule (115) The president or, in the president's absence, the vice president, is to preside as chairperson at each general meeting of the club.
- Rule (116) If the president and the vice president are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting.

GENERAL MEETING – ADJOURNMENT

- Rule (117) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at the adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- Rule (118) If a general meeting is adjourned for 14 days or more, the secretary must give written or oral notice of the adjourned meeting to each member of the Club stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- Rule (119) Except as provided in Rules (117) and (118), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

GENERAL MEETING – MAKING OF DECISIONS

- Rule (120) A question arising at a general meeting of the Club is to be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Club, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- Rule (121) At a general meeting of the Club, a poll may be demanded by the chairperson or by at least 3 members present in person at the meeting.
- Rule (122) If a poll is demanded at a general meeting, the poll must be taken;
- (a) Immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment, or
 - (b) In any other case, in such manner and at such time before the close of the meeting as the chairperson directs, and the resolution of the poll on the matter is taken to be the resolution of the meeting on that matter.

GENERAL MEETING – SPECIAL RESOLUTION

- Rule (123) A resolution of the Club is a special resolution:
- (a) If it is passed by a majority which comprises at least three-quarters of such members of the Club as, being entitled under these rules so to do, vote in person at a general meeting of which at least 21 days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules, or
 - (b) Where it is made to appear to the Director-General that it is not practicable for the resolution to be passed in the manner specified in paragraph (a) if the resolution is passed in a manner specified by the Director-General.

GENERAL MEETING – VOTING

- Rule (124) On any question arising at a general meeting of the Club a member has one vote only.
- Rule (125) All votes must be given personally.
- Rule (126) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- Rule (127) A member is not entitled to vote at any general meeting of the Club unless all money due and payable by the member to the Club has been paid, other than the amount of the annual subscription payable in respect of the then current year.

DISCLOSURE OF INTERESTS AND INCAPACITY

- Rule (128) A member of the Committee of the Club who has any direct or indirect pecuniary interest in a contract, or proposed contract, with the Club must not take part in any decision of the Committee with respect to that contract.
- Rule (129) A member of the Committee of the Club who has any direct or indirect pecuniary interest in a contract, or proposed contract, with the Club must, as soon as he or she becomes aware of his or her interest, disclose the nature and extent of his or her interest to the Committee.
- Rule (130) If a member of the Committee of the Club discloses a pecuniary interest in a contract, or proposed contract, in accordance with this Rule, or his or her interest is not such as need be disclosed under this Rule:
- (a) The contract is not liable to be avoided by the Club on any ground arising from the fiduciary relationship between the member and the Club; and
 - (b) The member is not liable to account for profits derived from the contract.

FUNDS - SOURCE

- Rule (131) The funds of the Club are to be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the Club in general meeting, such other sources as the Committee determines.
- Rule (132) All money received by the Club must be deposited as soon as practicable to the credit of the Club's bank account.
- Rule (133) The Club must, as soon as practicable after receiving any money, issue and appropriate receipt.

FUNDS - MANAGEMENT

- Rule (134) Subject to any resolution passed by the Club in general meeting, the funds of the Club are to be used in pursuance of the objects of the Club in such manner as the committee determines.
- Rule (135)
- (a) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any 2 members of the Committee or employees of the Club, being members or employees authorised to do so by the Committee.
 - (b) That the two (2) Committee Members nominated by the Management Committee to control the Club's online banking services, set in place a separate Customer Registration Number or Login details to any existing personal Customer Registration Number or Login in details that they may have with the Club's banking institution and that they are not to link the Club's bank account to their own personal account that they may have with the Club's banking institute.

CUSTODY OF BOOKS

- Rule (136) Except as otherwise provided by these rules, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the Club.

INSPECTION OF BOOKS

- Rule (137) The records, books and other documents of the Club must be open to inspection, free of charge, by a member of the club at any reasonable hour.

INSURANCE

- Rule (138) The Club may effect and maintain insurance.

ALTERATION OF OBJECTS AND RULES

- Rule (139) The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the Club.

SERVICE OF NOTICES

- Rule (140) For the purpose of these rules, a notice may be served on or given to a person:
- (a) By delivering it to the person personally, or
 - (b) By sending it by pre-paid post to the address of the person, or
 - (c) By sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.
- Rule (141) For the purpose of these rules, a notice is taken, unless the contrary is proved, to have been given or served:
- (a) In the case of a notice given or served personally, on the date on which it is received by the addressee, and
 - (b) In the case of a notice sent by pre-paid, post, on the date when it would have been delivered in the ordinary course of post, and
 - (c) In the case of a notice sent by facsimile transmission or some other form of electronic transmission, on the date it was sent, or if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.

SEVERANCE

- Rule (142) If any provision of these Rules or any phrase contained in them is invalid or unenforceable in any jurisdiction, the phrase or provision is to be read down for the purpose of that jurisdiction, if possible, so as to be valid and enforceable. If the rule or phrase cannot be so read down it shall be severed to the extent of the invalidity or unenforceability. Such severance shall not affect the remaining provisions of these Rules or affect the validity or enforceability of any provision in any other jurisdiction.

MODEL RULES

- Rule (143) The model rules under the Act are expressly displaced by these Rules.

A.C. UNITED



FOOTBALL CLUB